

**Minutes of the Meeting of the BARNsLEY CLINICAL COMMISSIONING GROUP
PRIMARY CARE COMMISSIONING COMMITTEE held on Thursday 17 December 2015
at 1pm in the Boardroom, Hilder House, 49 – 51 Gawber Road S75 2PY.**

MEMBERS PRESENT:

Mr Chris Millington (in the chair)	Lay Member
Mrs Lesley Smith	Chief Officer
Dr Mehrban Ghani	Medical Director
Dr Nick Balac	CCG Chairman
Dr M Guntamukkala	Governing Body member
Mrs Vicky Peverelle	Chief of Corporate Affairs
Mr David O'Hara	Lay Member

IN ATTENDANCE:

Mr Dawn Ginns	NHS England Primary Care Manager
Ms Lynne Richards	Governance Assurance and Engagement Facilitator
Mr James Barker	Lead Service Development Manager
Ms Lisa Wilkins	Public Health Specialist
Ms Julia Burrows	Director of Public Health
Mr Neil Lester	Deputy Chief Finance Officer
Ms Karen Martin	Head of Quality for Primary Care Commissioning of General Medical Services

APOLOGIES:

Ms Carrienne Stones	Healthwatch Barnsley Manager
Ms Margaret Dennison	Healthwatch Barnsley

MEMBERS OF THE PUBLIC:

Ms Margaret Sheard	Member of the Public
Sean Bradley	Member of the public
Jon Chaplin	Member of the public
Julia Gledhill	Member of the public
Dr David Porter	Member of the Public
James Logan	Chief Officer of Barnsley Healthcare Federation

Agenda Item	Note	Action	Deadline
PCCC 15/12/01	QUORUM		
	It was advised that the Committee was quorate.		

Agenda Item	Note	Action	Deadline
PCCC 15/12/02	QUESTIONS FROM THE PUBLIC RELEVANT TO THE AGENDA		
	<p>Mr Sean Bradley, Chief Executive Officer and Trustee for Priory Campus stated that at the last meeting the Committee had made a decision on the procurement of the Lundwood APMS Contract, he queried when the successful bidder of this contract would be announced.</p> <p>The Chief of Corporate Affairs advised that the bidders had been informed of the outcome but the successful bidder could not be made public until the CCG had received confirmation from the contracting authority. The Chief of Corporate Affairs agreed to find out the date which the successful bidder could be made public.</p> <p><u>Post Meeting Note: The decision was made public on 31.12.15</u></p>	VP	28.01.15
PCCC 15/12/03	DECLARATIONS OF INTEREST		
	<p>The Committee noted the Declarations of Interest Report.</p> <p>No further declarations in relation to the agenda were <u>received</u>; however, the Chair reminded members that should they feel that they have a conflict of interest at any point in the meeting they should raise it at that time.</p>		
PCCC 15/12/04	MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2015		
	The minutes of the previous meeting were approved as a true record of the proceedings.		
	The Chief Officer advised that there was an action from the last meeting to review the process for the Quality and Patient Safety Report and the role of quality in primary care and where best this process <u>would fit</u> within the CCG, it was advised that this action was ongoing.	LS	28.01.15
PCCC 15/12/05	MATTERS ARISING REPORT		
	<p>The Committee received the Matters Arising Report and noted that all actions had been marked as complete:</p> <ul style="list-style-type: none"> PCCC 15/11/06 – QUALITY AND PATIENT 		

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	<p>SAFETY REPORT FIRST PORT OF CALL TRAINING The Chair advised that he had contacted Healthwatch and concluded that it was currently too early for Healthwatch to be involved in the First Port of Call training as it was currently only a pilot. It was advised that the Chair would work with Healthwatch when the pilot was rolled out.</p> <p>VACCINATIONS AUDIT The Head of Quality for Primary Care Commissioning of General Medical Services advised that this item was complete as the Vaccination Audit results had been disseminated through the Practice Managers Group and the Practice Nurse Forum.</p> <ul style="list-style-type: none"> <p>PCCC 15/11/07 –PREFERRED BIDDER REPORT, LUNDWOOD AND HIGHGATE APMS CONTRACTS It was stated that the updated preferred bidder report had been published with the public papers for the last meeting on the CCG website.</p> 		
	<p>The Chair Committee noted the Matters Arising Report.</p>		
QUALITY AND PATIENT SAFETY IN PRIMARY MEDICAL SERVICES			
<p>PCCC 15/12/06</p>	<p>QUALITY AND PATIENT SAFETY REPORT</p>		
	<p>The Head of Quality for Primary Care Commissioning of General Medical Services gave members a verbal Quality update. It was advised that the Head of Quality for Primary Care Commissioning of General Medical Services had met with the Lead CQC Inspector for Barnsley and agreed that the Lead Inspector would be present at all Barnsley CQC visits for consistency. In addition from the CQC there would also be a Practice Manager, Specialist Advisor and if the practice was a dispensing practice there would also be a Pharmacist on the visits.</p> <p>It was stated that the CQC had recently undertaken a visit at Cope Street Surgery and re inspected the two practices in Special Measures during November 2015. One practice was now out of special measures and</p>		

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	<u>graded good</u> in all 5 domains. A Report was awaited from CQC regarding the second practice.		
	The Committee thanked the Head of Quality for Primary Care Commissioning of General Medical for the quality update.		
FINANCE, GOVERNANCE AND PERFORMANCE			
PCCC 15/12/07	RISK REGISTER AND ASSURANCE FRAMEWORK		
	<p>The Chief of Corporate Affairs presented the Risk Register extract which detailed the risks that the Primary Care Commissioning Committee was responsible for.</p> <p>The Chief of Corporate Affairs advised that there were still ongoing discussion between the CCG and <u>BMBC on</u> how the 0 – 19 pathway would be provided.</p>		
	The Committee noted the Risk Register and Assurance Framework and no amendments were made.		
OTHER			
PCCC 15/12/08	QUESTIONS FROM THE PUBLIC RELEVANT TO THE AGENDA		
	<p>Ms Margaret Sheard queried what was the CCG's stance in relation to pecuniary and financial conflicts of interests. She referred to item 15/11/07 at the last meeting where three clinicians declared an interest in an item but did not leave the room for the decision making. The Chief of Corporate Affairs advised that the CCG had a clear policy on managing conflicts of interest and in ordinary circumstances the clinicians would have been asked to leave the room, however it was not appropriate as the item was being held in public and therefore the clinicians could have remained present as members of the public to hear decision. It was made clear that the clinicians did not participate in the discussion or decision making in relation to that item.</p>		
PCCC 15/12/09	DATE AND TIME OF THE NEXT MEETING		
	The next meeting of the Primary Care Commissioning Committee will be held on 28 January 2016 at 3pm in the		

Agenda Item	Note	Action	Deadline
	Boardroom Hilder House, 49/51 Gawber Road, Barnsley S75 2PY.		

ADOPTED