

**Minutes of the Meeting of the BARNSELY CLINICAL COMMISSIONING GROUP
PRIMARY CARE COMMISSIONING COMMITTEE held on Thursday 28 January 2016 at
3pm in the Boardroom, Hilder House, 49 – 51 Gawber Road S75 2PY.**

MEMBERS PRESENT:

Mr Chris Millington (in the chair)	Lay Member
Mrs Lesley Smith	Chief Officer
Dr Mehrban Ghani	Medical Director
Dr Nick Balac	CCG Chairman
Dr M Guntamukkala	Governing Body member
Mrs Vicky Peverelle	Chief of Corporate Affairs
Mr David O'Hara	Lay Member

IN ATTENDANCE:

Ms Dawn Ginns	NHS England Primary Care Manager
Ms Lynne Richards	Governance Assurance and Engagement Facilitator
Mr James Barker	Lead Service Development Manager
Ms Carrienne Stones	Healthwatch Barnsley Manager
Mr Neil Lester	Deputy Chief Finance Officer
Ms Karen Martin	Head of Quality for Primary Care Commissioning of General Medical Services
Mr Richard Walker	Head of Assurance

APOLOGIES:

Ms Margaret Dennison	Healthwatch Barnsley
Ms Julia Burrows	Director of Public Health

MEMBERS OF THE PUBLIC:

Ms Margaret Sheard	Member of the Public
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Agenda Item	Note	Action	Deadline
PCCC 16/01/01	QUORUM		
	It was advised that the Committee was quorate.		
PCCC 16/01/02	QUESTIONS FROM THE PUBLIC RELEVANT TO THE AGENDA		
	There were not any questions received from members of the public at this point in the meeting.		

Agenda Item	Note	Action	Deadline
	presented to the March meeting of the Committee.		
	The Chair Committee noted the Matters Arising Report.		
QUALITY AND PATIENT SAFETY IN PRIMARY MEDICAL SERVICES			
PCCC 16/01/06	GP SURVEY SUMMARY REPORT		
	<p>The Head of Quality for Primary Care Commissioning presented the GP Survey Summary Report. It was advised that the GP Patient Survey (GPPS) was an England-wide survey, providing practice-level data about patients' experiences of their GP practices. The report provided a summary of patient experiences during the last quarter against the national target.</p> <p>It was highlighted that nationally there had been a low response rate to the survey but Barnsley response was good in relation to the response nationally.</p>		
	The Committee thanked the Head of Quality for Primary Care Commissioning for the report.		
PCCC 16/01/07	CQC UPDATE		
	The Head of Quality for Primary Care Commissioning stated that she had received formal feedback that Wombwell Medical Centre was now out special measures and that Caxton House Surgery had been rated good in two domains and adequate in the other three. It was advised that Rotherham Road and Cope Street Surgery were awaiting the reports from their CQC visits.		
	The Chair complimented the Head of Quality for Primary Care Commissioning on the work and support she had been giving practices in relation to their CQC visits. He added that the CCG strived for all its practices to receive excellent ratings from the CQC.		
FINANCE, GOVERNANCE AND PERFORMANCE			
PCCC 16/01/08	QUARTERLY FINANCE REPORT		
	The Deputy Chief Finance Officer stated that it had been		

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	<p>reported within the Integrated Performance Report that a further potential underspend of £342k had been identified.</p> <p>The Committee were informed that there had been a change in formula which would benefit Barnsley in its Primary Care budget next year.</p>		
	<p>The Committee thanked the Deputy Chief Finance Officer for his update.</p>		
<p>PCCC 16/01/09</p>	<p>RISK REGISTER AND ASSURANCE FRAMEWORK</p>		
	<p>The Chief of Corporate Affairs presented the Risk Register extract which detailed the risks that the Primary Care Commissioning Committee was responsible for.</p> <p>After reviewing risk reference 15/10 and 15/11 which were both related to the mobilisation and premises for the Brierley Medical Practice it was agreed to remove these risks from the risk register as they were no longer risks to the CCG and had both been mitigated and resolved.</p>	<p>RW</p>	<p>31.03.15</p>
	<p>The Lay Member for Governance queried why there was not any mention on the Assurance Framework relating to Primary Care Capacity. It was agreed that as this risk was managed by the Clinical Transformation Board and it would be raised for discussion at the next Primary Care Work Stream meeting. It was added that only red risks should be escalated to the Assurance Framework.</p>		
	<p>The Medical Director highlighted a potential future risk relating to practices giving back their contracts to CCG's. The Committee and NHS England Representatives agreed that if this became an issue in Barnsley it would need to be captured on the Risk Register.</p>		
	<p>The Committee noted the Risk Register and Assurance Framework.</p>		
<p>OTHER</p>			
<p>PCCC 16/01/10</p>	<p>QUESTIONS FROM THE PUBLIC RELEVANT TO THE AGENDA</p>		
	<p>Ms Margaret Sheard queried how patients had been</p>		

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	<p>chosen to take part in the GP survey. It was stated that a national formula was used to select patients and the survey was sent to the patient's home for completion. The Committee had a discussion around 10871 surveys being sent out to a population of 258,000 patients and if this was a significant enough size to capture accurate results.</p>		
<p>PCCC 16/01/11</p>	<p>DATE AND TIME OF THE NEXT MEETING</p>		
	<p>The next meeting of the Primary Care Commissioning Committee will be held on 31 March 2016 at 3pm in the Boardroom Hilder House, 49/51 Gawber Road, Barnsley S75 2PY.</p>		