

**Minutes of the Meeting of the BARNSELY CLINICAL COMMISSIONING GROUP
PRIMARY CARE COMMISSIONING COMMITTEE held on Wednesday 25 June 2015 at
9.30am in the Boardroom, Hilder House, 49 – 51 Gawber Road S75 2PY.**

MEMBERS PRESENT:

Mr Chris Millington (in the chair)	Lay Member
Dr Nick Balac	CCG Chairman
Mrs Lesley Smith	Chief Officer
Mrs Vicky Peverelle	Chief of Corporate Affairs
Dr Mehrban Ghani	Medical Director

IN ATTENDANCE:

Mr Garry Charlesworth	NHS England Senior Primary Care Manager
Ms Lynne Richards	Governance Assurance and Engagement Facilitator
Ms Karen Martin	Deputy Chief Nurse
Ms Julia Burrows	Director of Public Health
Ms Carrienne Stones	Healthwatch Barnsley
Ms Margaret Dennison	Healthwatch Barnsley
Mr Neil Lester	Deputy Chief Finance Officer

APOLOGIES:

Ms Anne Arnold	Lay Member
Dr M Guntamukkala	Governing Body member
Mr Jon Holliday	Lead Service Development Manager
Mr Matthew Jones	Head of Finance – Statutory Accounts & Management Support

MEMBERS OF THE PUBLIC:

Ms Margaret Sheard	Patient
Mr James Logan	Member of the public

Agenda Item	Note	Action	Deadline
PCCC 15/06/01	DECLARATIONS OF INTEREST RELEVANT TO THE AGENDA		
	<p>The Chief of Corporate Affairs presented a report which detailed all members' current declarations of interest.</p> <p>The Chair highlighted that he had recently been appointed as a Partner Governor for Barnsley NHS</p>		

Agenda Item	Note	Action	Deadline
	<p>emergency contract at Brierley for 12 months had failed. It was commented that the 24 month emergency contract would best fit under the exceptional circumstances and would give patients more stability as well as gaining more interest from potential providers. The Senior NHS England Primary Care Manager advised that he would confirm back to the CCG what prevented, if anything, the CCG in exceptional circumstances for having an emergency contract above 12 months.</p> <p>It was also suggested that the Federation could be approached to discuss any potential interest in the emergency contract.</p>	GC	30.07.15
	The Chair thanked members for providing updates on their actions and it was agreed to remove all completed items.		
FINANCE, GOVERNANCE AND PERFORMANCE			
PCCC 15/06/05	ASSURANCE FRAMEWORK AND RISK REGISTER		
	The Chief of Corporate Affairs advised that the Risk Register Extract for Primary Care Commissioning had been updated. It was also added that there were not any risks escalated to the Assurance Framework as all of the related risks were rated moderate or low risk.		
	Members agreed that the Brierley Procurement needed to be added to the Risk Register as a red risk.	VP	30.07.15
	Committee members discussed NHS England and Healthwatch Barnsley's risk registers and it was agreed that if there were any risks identified on these registers that required escalation to the CCG this should be done through the Chief of Corporate Affairs.		
	The Committee noted the Risk Register Extract.		
STRATEGY & PLANNING			
PCCC 15/06/06	REVISED 15/16 CCG FINANCIAL PLAN		
	The Deputy Chief Finance Officer gave a verbal update on the Revised 15/16 CCG Financial Plan.		

Agenda Item	Note	Action	Deadline
	<p>It was stated that there had not been any changes to the budget since the last meeting of the Committee but highlighted that Primary Care Commissioning did not have a requirement to produce a surplus from its budget. This meant that the CCG financial surplus would remain the same.</p>		
	<p>The Committee thanked the Deputy Chief Finance Officer for this update.</p>		
QAULTY AND PATIENT SAFETY IN PRIMARY MEDICAL SERVICES			
<p>PCCC 15/06/07</p>	<p>CQC UPDATE</p>		
	<p>The Deputy Chief Nurse informed the Committee that further to the 2 Barnsley GP practices receiving inadequate reports from the CQC only one of the practices had opted for the support offer from the Royal College of General Practitioners (RCGP). It was stated that a GP and a Practice Nurse had spent an afternoon at the Wombwell Medical Centre and the practice had advised that the visit had been helpful and that they required no further help at this time.</p> <p>Members queried why the remaining GP Practice had not taken up to the support offer from RCGP, and it was agreed to get the practice to formally confirm that they did not take up the offer of support. The Deputy Chief Nurse added that the practice was addressing some of its issues and that she would continue to work with the practice to create an action plan. Committee members agreed that milestones within the action needed to be agreed to ensure that progress was being monitored.</p> <p>Members queried what the support package composed of from the Royal College of General Practitioners to enable the Committee to assess if the support package was value for money.</p>	<p>KM</p> <p>KM</p> <p>KM</p>	<p>30.07.15</p> <p>30.07.15</p> <p>30.07.15</p>
	<p>Committee Members thanked the Deputy Chief Nurse for the CQC update.</p>		
<p>PCCC 15/06/08</p>	<p>VIOLENT PATIENT SCHEME</p>		
	<p>The Committee received a paper which detailed the</p>		

Agenda Item	Note	Action	Deadline
	<p>background to the Violent Patient Scheme (VPS) in Barnsley. It was advised that the Violent Patient Scheme for Barnsley was currently provided by a Doncaster GP practice.</p> <p>The Senior Primary Care Manager for NHS England advised that NHS England had contacted all CCG's and practices to see if there were any interest in a local practice taking over the contract and there was no interest.</p> <p>The Committee discussed the potential for including this scheme as part of the re procurement of the Lundwood, Alternative Provider Medical Services (APMS) contract in order to provide a Barnsley service. Committee members felt that by including the Violent Patient Scheme as part of the APMS contract at Lundwood this may deter potential providers and it was therefore agreed to explore other options of providing this service in Barnsley.</p> <p>It was commented that patients from Barnsley on the VPS may be unwilling to travel to Doncaster for appointments and would more likely visit Barnsley A & E Department.</p>	<p>VP/KM</p>	<p>30.07.15</p>
	<p>Ms Carrienne Stones advised that Vioceability had received comments from patients on the Violent Patient Scheme who had raised concerns that they had been put on the scheme and didn't know how to get back off the list. It was advised that currently there were not any patients from Barnsley on the scheme therefore these patients must have been removed when reviews had taken place.</p> <p>Members had a discussion that some practices were unaware of how to refer patients onto the VPS and it was stated that this was being pursued by the Quality and Patient Safety Committee. Patients could only be referred onto the VPS once the police had been notified and practices needed their own internal procedures for dealing with patients who may be aggressive or rude but did not require police action.</p> <p>Ms Dennison raised a concern in patients being removed from practice lists due to unacceptable behaviour and queried how the practice would inform the patient's new</p>		

Agenda Item	Note	Action	Deadline
	<p>practice of these issues. It was stated that notes of any incidents would be kept within the patient's records for the new GP practice to see.</p> <p>Member noted the importance of ensuring patients with mental health issues or substance misuse issues received full care packages and were not placed on the Violent Patient Scheme. Clinical members stated that this was not likely to be the case and that currently Barnsley did not have any patients on the VPS.</p>		
	<p>The Committee thanked the Deputy Chief Nurse for the update and it was agreed that the Deputy Chief Nurse and the Chief of Corporate Affairs would work together to look at options of providing the VPS in Barnsley.</p>	<p>KM/VP</p>	<p>30.07.15</p>
OTHER			
<p>PCCC 15/05/09</p>	<p>QUESTIONS FROM THE PUBLIC</p>		
	<p>Ms Margaret Sheard queried why Lundwood had been initially chosen for the host of the VPS? It was advised that the surgery had been chosen as it was the next APMS contract which was due for renewal and its location was easily accessible. Ms Margaret Sheard also requested more information on how patients were referred to the VPS.</p> <p>Mr James Logan raised the following points:</p> <ul style="list-style-type: none"> • The declarations of interest relating to the GP Federation was not just for GPs' to declare. • There was a possibility for Brierley Medical Centre to form a branch surgery or close and disburse the patient list to neighbouring practices. • The APMS practice at Lundwood had recently signed a 15 year lease. The NHS England Senior Primary Care Manager added that the practice had done this at their own risk. • When the VPS was originally developed there were close links with the police and the scheme was fully utilised. He added that the police links needed to be re-established. It was also added 		

Agenda Item	Note	Action	Deadline
	that the VPS needed to clearly define what was meant by a violent patient.		
PCCC 15/05/11	DATE AND TIME OF THE NEXT MEETING		
	The next meeting of the Primary Care Commissioning Committee will be held on 30 July 2015 at 1pm in the Boardroom Hilder House, 49/51 Gawber Road, Barnsley S75 2PY.		