

**Minutes of the Meeting of the BARNSELY CLINICAL COMMISSIONING GROUP
PRIMARY CARE COMMISSIONING COMMITTEE held on Wednesday 27 August 2015 at
1pm in the Boardroom, Hilder House, 49 – 51 Gawber Road S75 2PY.**

MEMBERS PRESENT:

Mr Chris Millington (in the chair)	Lay Member
Mrs Lesley Smith	Chief Officer
Mrs Vicky Peverelle	Chief of Corporate Affairs
Dr M Guntamukkala	Governing Body member
Dr Mehrban Ghani	Medical Director

IN ATTENDANCE:

Ms Victoria Lindon	NHS England Primary Care Manager
Ms Lynne Richards	Governance Assurance and Engagement Facilitator
Mr Jon Holliday	Lead Service Development Manager
Ms Rebecca Sherry	Public Health
Ms Margaret Dennison	Healthwatch Barnsley
Mr Adrian England	Healthwatch Barnsley Chair
Mr Neil Lester	Deputy Chief Finance Officer

APOLOGIES:

Ms Karen Martin	Head of Quality for Primary Care Commissioning of General Medical Service
Dr Nick Balac	CCG Chairman
Ms Carrienne Stones	Healthwatch Barnsley Manager
Ms Julia Burrows	Director of Public Health

MEMBERS OF THE PUBLIC:

Ms Margaret Sheard	Patient
Ms Janet M Neville	Patient

Agenda Item	Note	Action	Deadline
PCCC 15/08/01	DECLARATIONS OF INTEREST RELEVANT TO THE AGENDA		
	The Chief of Corporate Affairs presented a report which detailed all members' current declarations of interest. Dr Ghani and Dr Guntamukkala declared that their practices were members of the Barnsley GP Federation who could potentially be providing clinical cover at the	LR	27.08.15

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	<p>Brierley Practice. The Medical Director also declared that White Rose Practice was a neighbouring practice of Brierley and could be affected by the outcome of any re-procurement decision made relating Brierley Practice.</p> <p>The Chief of Corporate Affairs advised the Committee that she did not feel these declared interests was an issue for the discussion on this agenda as this related to a commissioning decision and not a procurement decision.</p> <p>The Chair agreed with the Chief of Corporate Affairs that the above members should stay present for the Brierley discussions on this agenda due to their expertise and required input and the Committee having a majority lay and executive membership.</p>		
FINANCE, GOVERNANCE AND PERFORMANCE			
PCCC 15/08/02	QUESTIONS FROM THE PUBLIC		
	There were no questions received from the public as this point in the meeting.		
PCCC 15/08/03	MINUTES OF THE MEETING HELD ON 30 JULY 2015		
	<p>The minutes of the previous meeting were approved as a true record of the proceedings subject to the following amendment:</p> <ul style="list-style-type: none"> • Correct the spelling of Jade Francis Rose within the apologies section of the minutes. 		
PCCC 15/08/04	MATTERS ARISING REPORT		
	<p>The Committee received the matters arising report and updates were given as follows:</p> <ul style="list-style-type: none"> • PCCC 15/07/04 – VIOLENT PATIENT SCHEME (VPS) The Committee were informed that currently there are 3 Barnsley Patients on the VPS. It was acknowledged that there had been 19 Barnsley patients on the scheme within the last 3 years. These patients had been split into Barnsley localities as requested at the previous meeting. 		

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	<ul style="list-style-type: none"> PCCC 15/07/05 – ASSURANCE FRAMEWORK AND RISK REGISTER The Chief of Corporate Affairs advised that she would discuss with the Chair of the CCG which Committee would be the appropriate owner of Risk Reference 14/10 – <i>Shortage of GPs within Barnsley</i>. The CCG Chairman had previously advised that the Governing Body should be the appropriate owner of the risk but this caused concerns due to the Governing Body being the assuring body for the Corporate Risk Register. 	VP	24.09.15
	<p>The Chair thanked members for providing updates on their actions and it was agreed to remove all completed items.</p>		
FINANCE, GOVERNANCE AND PERFORMANCE			
PCCC 15/08/05	ASSURANCE FRAMEWORK AND RISK REGISTER		
	<p>The Chief of Corporate Affairs advised that the Risk Register Extract for Primary Care Commissioning had been updated. It was also highlighted that there were no risks escalated to the Assurance Framework as all of the risks were rated moderate or low risk.</p> <p>The Chief of Corporate Affairs updated members that in relation to Risk Reference 15/10 – <i>The absence of medical cover at Brierley and Shafton</i> the federation had agreed to provide clinical cover. It was highlighted there were currently issues at the practices due to not having enough clinical cover over the forthcoming days and therefore the risk score may require reviewing at the next meeting.</p>		
	<p>The Committee noted the Risk Register Extract and thanked the Chief of Corporate Affairs for the updated risks.</p>		
PCCC 15/08/06	CCG ASSURANCE: DELEGATED FUNCTIONS SELF – CERTIFICATION 2015/16		
	<p>The Committee received a paper which detailed NHS England’s requirements for CCG’s exercising delegated functions to provide a quarterly self-certification to support the CCG Assurance Framework in 2015/16.</p>		

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	It was added that an amalgamation of each quarter and a summary of work programme for the year would form the Annual Report required for NHSE as part of the CCG Assurance Framework.		
PCCC 15/08/07	FINANCE UPDATE		
	<p>The Deputy Chief Finance Officer advised that full finance updates would come to the Committee quarterly and therefore this month there was a verbal update.</p> <p>It was noted that there was currently no phasing in some areas of spend which would be dealt with within the next few weeks. There were also meetings planned with NHS England's Assurance Team. Overall it was stated that the Deputy Chief Finance Officer did not have any concerns relating to the Primary Care Budget however More detailed information would be available next month when the month 5 Forecast Outturn would be available.</p>		
	The Committee thanked the Deputy Chief Finance Officer for his finance update.		
CONTRACTING, INVESTMENT AND PROCURMENT			
PCCC 15/08/08	BRIERLEY MEDICAL PRACTICE – FUTURE SERVICE PROVISION		
	<p>The Primary Care Lead Commissioning and Transformation Manager presented a paper on the next steps for Brierley Medical Practice. Members were given a re-cap on the issues faced by the Brierley Practice.</p> <p>It was noted that the public engagement / consultation had been completed and the outputs were detailed on page 3 of the report. The Chair stated that he was happy with the survey response of 165 returns as patient engagement was a challenging task.</p> <p>The future provision of the Brierley Medical Practices had three options:</p> <ul style="list-style-type: none"> • Provide a GP Practice in Brierley and a branch in Shafton • Continue to provide a GP practice at the Brierley site only • Close the Brierley Practice and disperse the 		

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	<p>patient list to neighbouring practices</p> <p>The Committee noted that the previous premises at Shafton could no longer be used due to issues with the current landlord. It was noted that only 14% of Brierley practice patient list lived in Shafton. The Chief of Corporate Affairs advised that there was a purpose built CQC complaint GP Practice in Shafton although this practice was managed by a different provider, they had the capacity for the additional patients and this practice was also on a bus route.</p> <p>The Brierley Practice had recently been sold to a new landlord but it was understood that the landlord wished to keep the premises as a GP Practice. Members noted that the premises were CQC complaint and feedback from patients within the consultation exercise indicated that there was a strong desire to keep a GP practice in Brierley.</p> <p>Taking the above information into account members agreed to go to a vote on the future provision of the Brierley Medical Practice. Option B was the preferred option receiving 5 out of 5 votes from Committee members; the Chair, Chief Officer, Chief of Corporate Affairs, The Medical Director and Dr Guntamukkala.</p>		
	<p>The Committee thanked the Primary Care Lead Transformation and Commissioning Manager for his report and agreed to progress with Option B – re-procure at Brierley Practice only.</p>		
OTHER			
<p>PCCC 15/08/09</p>	<p>QUESTIONS FROM THE PUBLIC</p>		
	<p>Ms Margaret Sheard queried if NHS hospitals should be sending patients home in a taxi after a major operation? The Chief of Corporate Affairs advised that currently there was a review of the Patient Transport Service and Ms Sheard's comments would be welcomed as part of this review.</p> <p>Post Meeting Note: The Chief of Corporate Affairs has contacted Mrs Sheard to discuss this specific case .</p>		
	<p>The Chair expressed thanks to the members of the</p>		

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	public for attending the meeting.		
PCCC 15/08/10	DATE AND TIME OF THE NEXT MEETING		
	The next meeting of the Primary Care Commissioning Committee will be held on 24 September 2015 at 1pm in the Boardroom Hillder House, 49/51 Gawber Road, Barnsley S75 2PY.		

ADOPTED